



Maritime Circular No.5

To:

Recognised Organisations (ROs), Registration Officers (RegOffs), SLMARAD Departments (All)

Subject:

Change of RO within Sierra Leone flag

Date:

10th of January 2017

References:

MSC.349(92) – Code for Recognized Organizations (RO CODE)

Purpose

To ensure that All Recognised Organisations (ROs) authorised by the Republic of Sierra Leone, report to this Administration for the change of RO without the change of Flag.

For the purpose of this Maritime Circular, the following definitions apply:

“*Gaining RO*”, means the Recognised Organisation which accepts a vessel for its certification only after all overdue surveys, overdue recommendations or overdue conditions previously issued against the vessel have been completed by or as specified by the losing RO.

“*Losing RO*”, means the Recognised Organisation from which the certification is being transferred. In the case of vessels being certified by more than one RO, “*Losing RO*”, means all Recognised Organisation from which the certification is being transferred.

Application

1. In cases where a vessel changes RO within the Sierra Leone Flag, the Gaining RO prior certifying the vessel, shall submit to Sierra Leone Maritime Administration - SLMARAD the:
 - a. TE-DOC-21 - Application for Change of Recognised Organization
 - b. TE-DOC-20 - RO Confirmation Letter
 - c. Updated Survey Status Report
2. SLMARAD's Technical Department will review the submitted documents and contact the Losing RO to confirm that the vessel does not have overdue surveys; overdue recommendations or overdue conditions.
3. Upon confirmation from the Losing RO, SLMARAD's Technical Department will authorize the Gaining RO to conduct the surveys stated in the TE-DOC-20 - RO Confirmation Letter
4. This procedure is applicable only for the change of RO within the Sierra Leone Flag.
5. The above reporting system will enter into effect as of **10th of January 2017**.

For additional information please contact SLMARAD at info@slmarad.com

Revision Status

Date	Revision	Comments - Changes
10/01/2017	0	Initial - Adopted