



**MARITIME CIRCULAR No. 10**

To:

**Owners/Operators/Managers, Registration Officers (RegOffs), Recognized Security Organizations (RSO), Secretariat Paris MoU on PSC, Director Med MoU on PSC, Secretariat Tokyo MoU on PSC, Secretariat India MoU on PSC, Secretariat Abuja MoU on PSC, Secretariat Riyadh MoU on PSC, Secretariat Latin America MoU on PSC, Office Chief US Coast Guard, International Association of Classification Societies Ltd, P&I Insurance Companies, All Parties Concern**

Subject:

**Minimum Safe Manning Requirements**

Date:

**09<sup>th</sup> of April 2015**

Reference:

**Resolution A.1047 (27) Principles of Safe Manning, SOLAS V/13, XI-2, STCW as amended, ILO Maritime Labour Convention, 2006**

### **Purpose**

This Maritime Circular declares the requirements of this Administration regarding the Safe Manning of Sierra Leonean Vessels.

### **Application**

This Circular applies to all Sierra Leonean Vessels.

### **1. Definitions**

- 1.1 "*Master*" means the person having command of a ship.
- 1.2 "*Officer*" means a member of the crew, other than the master, designated as such by national law or regulations or, in the absence of such designation, by collective agreement or custom.

- 1.3 "*Deck officer*" means an officer qualified in accordance with the provisions of chapter II of the Convention.
- 1.4 "*Chief mate*" means the officer next in rank to the master and upon whom the command of the ship will fall in the event of the incapacity of the master.
- 1.5 "*Engineer officer*" means an officer qualified in accordance with the provisions of chapter III of the Convention.
- 1.6 "*Chief engineer officer*" means the senior engineer officer responsible for the mechanical propulsion and the operation and maintenance of the mechanical and electrical installations of the ship.
- 1.7 "*Second engineer officer*" means the engineer officer next in rank to the chief engineer officer and upon whom the responsibility for the mechanical propulsion and the operation and maintenance of the mechanical and electrical installations of the ship will fall in the event of the incapacity of the chief engineer officer.
- 1.8 "*Assistant engineer officer*" means a person under training to become an engineer officer and designated as such by national law or regulations.
- 1.9 "*Radio operator*" means a person holding an appropriate certificate issued or recognized by the Administration under the provisions of the Radio Regulations.
- 1.10 "*Rating*" means a member of the ship's crew other than the master or an officer.
- 1.11 "*Ship security officer*" means the person on board the ship, accountable to the master, designated by the Company as responsible for the security of the ship including implementation and maintenance of the ship security plan and liaison with the Company security officer and port facility security officers.
- 1.12 "Coast voyages": Trade exclusively within the 200 mile Exclusive Economic Zone of SL, or not more than 200 miles off the coast of or within, a similarly established zone of another country, as requested in the application. Ships engaged in "Near Coastal Voyages" shall not sail beyond 200 miles of the coast of the country or countries listed on the certificate.

1.13 “Unlimited Voyages”: means unlimited international voyages

1.14 “Limited Voyages”: means other than unlimited voyages restricted for specific sea areas

## 2. Deck Department

STCW Reg. II/4, II/3, II/2, II/1	<99 GT		100 to 499 GT		500 to 1599 GT		1600 to 2999 GT	
	Limited	Unlimited	Limited	Unlimited	Limited	Unlimited	Limited	Unlimited
<b>Master</b>	1	1	1	1	1	1	1	1
<b>Chief Officer</b>	0	1	0	1	1 <sup>(1)</sup>	1	1 <sup>(2)</sup>	1
<b>Deck Officer</b>	0	0	1	0	0	1	0	1
<b>Watch Keeping Deck Rating</b>	1	2	1	2	2	2	2	2
<b>Deck Rating</b>	0	0	0	0	0	0	0	1
STCW Reg. II/4, II/3, II/2, II/1	3000 to 9999 GT		Over 10000 GT		Over 250 Passenger			
	Limited	Unlimited	Limited	Unlimited	Limited		Unlimited	
<b>Master</b>	1	1	1	1	1		1	
<b>Chief Officer</b>	1	1	1	1	1		1	
<b>Deck Officer</b>	0	1	1	2	1		2	
<b>Watch Keeping Deck Rating</b>	2	3	2	3	3		3	
<b>Deck Rating</b>	1	1	2	2	3		3	

### Remarks:

1<sup>(1)</sup> - For **Coastal** area can be replaced for one (1) Deck Officer.

1<sup>(2)</sup> - For **Coastal** area can be replaced for two (2) Deck Officers.

### 3. Engine Department

STCW Reg. III/4, III/3, III/2, III/1	<749 KW		750 to 1499 KW		1500 to 2999 KW		3000 to 7449 KW		
	Limited	Unlimited	Limited	Unlimited	Limited	Unlimited	Limited	Unlimited	
<b>Chief Engineer</b>	1	1	1	1	1	1	1	1	
<b>2<sup>nd</sup> Engineer</b>	0	0	0	1	1	1	1	1	
<b>Engine Officer</b>	1	1	1	1*	0	1*	0	1*	
<b>Watch Keeping Eng. Rating</b>	1	1	1	1	1	1	1	2	
<b>Engine Rating</b>	0	0	0	1	1	0	1	0	
STCW Reg. III/4, III/3, III/2, III/1	7450 to 11199 KW			Over 11200 KW					
	Limited		Unlimited		Limited		Unlimited		
<b>Chief Engineer</b>	1		1		1		1		
<b>2<sup>nd</sup> Engineer</b>	1		1		1		1		
<b>Engine Officer</b>	1*		1*		1*		2*		
<b>Watch Keeping Eng. Rating</b>	2		3		2		3		
<b>Engine Rating</b>	1		0		1		0		

**Remark:**

\*The Engineer Officer may be dispensed if the vessel is certified for Unmanned Machinery Spaces  
On Tankers of 1000 GT and above, an extra Engine Rating is required.

### 4. General

#### 4.1 Radio Operator:

- 4.1.1 Vessels of less than 300 Gross Tonnage should be manned with at least one Officer with Radiotelephone Restricted Operator Certificate who will be in possession of a Certificate of Competence and an Endorsement issued by the appropriate authority in compliance with the STCW Convention 78, as amended.
- 4.1.2 Vessels over 300 Gross Tonnage trading within the Range of A1 area should be manned with at least one Officer with Restricted Operator Certificate, who will be in possession of a Certificate of Competence and an Endorsement issued by the appropriate authority in compliance with the STCW Convention 78, as amended.

Such Vessels within the Range of A1+A2 area should be manned with at least one (1) Officer with General Operator Certificate or one (1) dedicated Radio Officer with General Operator Certificate who will be in possession of a Certificate of Competence and an Endorsement issued by the appropriate authority in compliance with the STCW Convention 78, as amended. Such Vessels within the range of A1+A2+A3 and A4 should be manned with at least two (2) Officers with General Operator Certificate or one (1) dedicated Radio Officer with General Operator Certificate who will be in possession of a Certificate of Competence and an Endorsement issued by the appropriate authority in compliance with the STCW Convention 78, as amended.

4.2 *Ship Security Officer:*

All Vessels of 500 Gross Tonnage or more, should have on board at least one (1) Officer holding the Ship Security Officer Certificate who will be in possession of a Certificate of Endorsement issued by the appropriate authority in compliance with the STCW Convention 78, as amended and be assigned for such duties.

4.3 *Cook:*

Vessels with more than 10 persons on board should be manned with at least one (1) Cook as per ILO Convention MLC/Title 4

4.4 *Doctor:*

Vessels carrying 100 or more persons and ordinarily engaged on International Voyages of more than three days duration shall carry at least one (1) qualified doctor who is responsible for providing medical care. Vessels which do not carry a medical doctor shall be required to have either at least one (1) Seafarer on board who is in charge of medical care and administering medicine as part of their regular duties or at least one (1) Seafarer on board competent to provide medical first aid as per ILO Convention MLC/Title 4.

4.5 *Special Training Certificates:*

Masters, Officers and Ratings on board Tankers, Ro-Ro Passenger and Passenger Vessels shall hold Special Advanced Training Certificates that varies from type to type. Masters and Officers shall be in possession of a Certificate of Endorsement issued by the appropriate authority in compliance with the STCW Convention 78, as amended.

The above Minimum Safe Manning Requirements will enter into force as of **30<sup>th</sup> of May 2016**.

Revision

Revised: 26<sup>th</sup> of May 2016 – Paragraphs 1.13, 1.14, 3 – Revision 2

Revised: 26<sup>th</sup> of January 2016 – Paragraphs 4.1, 4.2, 4.5 – Revision 1

Initial: 09<sup>th</sup> of April 2015